



APPROVED

REGULAR BOARD MEETING
CENTENNIAL BRANCH BOARDROOM
MINUTES
March 19, 2024

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Maria Brigantino	Tricia-Lynn Pascia
Ken Burden	Stan Sauer
Joan Christensen	
Larry Graber, Chair	
Samantha Mclean	
Barb Ruegg	
STAFF PRESENT	DELEGATIONS
Schelley Hiebert, CEO	

The meeting was brought to order by the Chair at approximately 4:26 p.m.

The Chair provided a land acknowledgment.

1. APPROVAL OF AGENDA

1.1 Approval of Agenda

**24-021 Moved by: Barb Ruegg
Seconded by: Ken Burden**

That the Agenda of the March 19, 2024 Regular Board Meeting be approved as presented.

Carried

2. DECLARATION OF CONFLICT OF INTEREST

None.

3. DELEGATIONS

None.

4. CONSENT AGENDA

- 4.1 Approval of Minutes: Regular Board Meetings February 20, 2024
- 4.2 Report #24:008 Confirmation of Accounts
- 4.3 Friends of the Library Minutes: March 12, 2024

24-022 Moved by: Samantha Mclean
Seconded by: Joan Christensen

That Consent Agenda Items 4.1 and 4.2 and 4.3 of the March 19, 2024 Regular Board Meeting be approved as recommended.

Carried

5. BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Board Member Code of Conduct Report # 24-009

At the February 20, 2024 Library Board Meeting a question was raised with respect to the section of the Board Member Code of Conduct entitled "Election Campaigns". It was confirmed that the reference relates to any election that takes place within a Municipality in the Province of Ontario, i.e. Federal Elections, Provincial Elections and Local Elections.

6. Board Communications

6.1 Library Activity Report # 24-010

24-023 Moved by: Barb Ruegg
Seconded by: Ken Burden

That the Fort Erie Public Library Board adopts the Board Communication Library Activity Report # 24-010, March 19, 2024.

Carried

A copy of the Board Communication: Report # 24-010 was circulated to Board members for information. There was no business arising from the report.

7. NEW BUSINESS

None.

8. POLICY AND BY-LAWS

8.1 Report #24-011: Religious Accommodation

**24-024 Moved by: Joan Christensen
Seconded by: Samantha Mclean**

That the Fort Erie Public Library Board approve the new Religious Accommodation as presented.

Carried

The CEO circulated a draft of a new Religious Accommodation Policy for review and discussion/approval by the Board.

8.2 Report #24-012: Diversity, Equity & Inclusion

**24-025 Moved by: Ken Burden
Seconded by: Barb Ruegg**

That the Fort Erie Public Library Board approve the new Diversity, Equity & Inclusion Policy as amended.

Carried

The CEO circulated a draft of a new Diversity, Equity and Inclusion Policy for review and discussion/approval by the Board. The Board amended the draft as it related to Item #3: Application, to read: This directive applies to all Library staff and Members of the Board.”

9. ENQUIRIES BY MEMBERS

9.1 Joan Christensen will follow up with the Way Finding Committee at the Town with respect to when the signs for the Stevensville Library Branch are scheduled to be updated. (April Meeting)

9.2 On behalf of the Library Board, the CEO will arrange to send best wishes to Board Member, Tricia-Lynn Pascia, on the birth of her and her husband’s first child.

10. MEETINGS

10.1 Regular Meeting of the Board Tuesday, April 16, 2024
4::30 p.m. Centennial Boardroom

11. CLOSED SESSION

**24-026 Moved by: Joan Christensen
Seconded by: Barb Ruegg**

That the Fort Erie Public Library Board does now enter into Closed Session at approximately 5:02 p.m. to discuss the following:

Legal Matters

Carried

**24-027 Moved by:
Seconded by:**

That the Fort Erie Public Library Board does now rise and reconvene from Closed Session at 6:05 p.m. with report.

Carried

The Ad Hoc Committee Members representing the Fort Erie Public Library Board at meetings with the Friends of the Library regarding the Memorandum of Understanding, proceed as directed by Board Members.

12. ADJOURNMENT

As there was no further business, the Chair of the Board declared the meeting adjourned at approximately 6:06 p.m.

The undersigned have reviewed the Minutes of the March 19, 2024 Regular Board Meeting.
Original Signed by:

Larry Graber, Chair

Maria Brigantino, Acting